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**University Student**

**Observation Form**

Any university student wishing to observe in the Bloomsburg Area School District must visit the building in which they wish to observe to do the following:

* Complete the back of this form and submit it to the building principal for approval.
* Provide documentation from the university stating that current clearances are on file.\*

**General Information for All Approved BASD Student Observers**

* All student observers must report to the main office and obtain a visitor’s badge, which must be worn at all times.
* All student observers are expected to behave and dress professionally.
* Please keep in mind that when observing for such a short time, you are not always able to get a true picture of a situation. Do not make professional judgments about teachers or students based on single observations.
* All student observers are expected to keep all information concerning students, parents or employees of the school district confidential.

**\***Students should not bring copies of clearances to the school buildings, as they cannot be accepted.

Name Date

Home Address

School Address

Email Address

Home Phone Cell Phone

Dates and Times you would like to observe:

Date(s) Time(s)

Program

 (Field of study, internship, etc.)

Service Requested

 (Observation, demonstration, evaluation, research, teaching)

University Course Instructor/Supervisor

In which specific classes or activities would you like to participate or observe?

What do you hope to learn from your observation?

Signature of person making request**:**

***This request must be filled out at least one week in advance. You will be contacted by the school once approved.***

Signature of building Principal: Date:

Faculty member assigned to University Student: